



Jon Clifford's Tristar Boys' FC

Founder: Jon Clifford
 Chairman: Davy Thompson
 Secretary: Gregory Parke
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 Mob: 07740587229 www.tristarboysfc.com
 Charity Registration No: NIC100266

Risk Assessment Form		
Name of Club: Tristar Boys' FC	Risk Assessor: Greg Parke	Date: Sept 2014
Facility: NA	Position: Secretary	

TRISTAR BOYS FOOTBALL CLUB - Risk Assessment: 2014/15 Season			
HAZARD	CONTROLS MEASURES IN PLACE	RISK FACTOR	FURTHER CONTROL MEASURES
Goalposts (both permanent and temporary) Danger of collapsing Putting up and taking down of nets, including the use of ladders Injuries from metal hooks used to secure goal nets	Goalposts on pitch should be checked by referee or coach before each match or training respectively. Portable goals must be anchored to ground, when in use, in accordance with FA and British Standards Institute advice. Goal posts in the sports hall, which is used for training, must be moved/erected by at least two people, and fixed to the rear wall using the fixings available A minimum of two adults to put up and take down nets; step ladder, if used, to be held in place by one person Metal cup hooks are only in place on the cross bar, and out of reach of any child; children below the age of 16 are not allowed to put up nets; adults are advised of the potential danger of the metal hooks	Medium/high	We follow IFA and BSI guidelines when purchasing goal posts; we currently use goal posts supplied and maintained by St Columb's College School, and will report any defect to the school.
Weather extremes	Grounds-man, tournament organisers, referee, or manager can call the game off in extreme weather conditions. The interests and safety of the children are paramount, together with consideration for any officials or spectators.	Low/Medium	
General state of the pitch Uneven ground, or presence of holes/divots Presence of foreign objects	Referees/Coaches regularly check state of pitch Referee/Coach checks pitch before and during a game and training. Club officials will consult with the referee if there is any concern regarding the state of the pitch, and if they consider it to be a potential danger to the children or officials Anyone representing the club to assist in removing foreign objects from the pitch, or bringing the matter to the attention of a Manager or the Referee	Medium/high	Referee to check state of ground before the game(s) begins and during the entirety of the game. Club officials will bring any relevant matters to the attention of the referee
Balls Too hard damaged (peeling leather)	Balls pumped to the appropriate pressure. Referee/Coach checks this at the start, and throughout the game or training. Balls are thrown away when the leather peels off.	Low	The referee/Coach checks the pressure and suitability of balls used throughout the game
Footwear Inappropriate footwear for conditions (danger of slipping/risk of injury) sharp studs	Referees checks footwear for sharp studs before matches. Club officials regularly check whether footwear is appropriate	Low	Clubs are responsible for making sure their players wear footwear appropriate for the surface they are playing on, and to check their studs regularly.
Jewellery	All jewellery has to be removed or taped up before a match or training. Referee or coach checks this.	Low	Each player to be responsible for removing their own jewellery before matches and training sessions



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<p>Conduct of players, officials, spectators Dangerous play/physical violence; Abusive language Threatening behaviour Inappropriate comment or action</p>	<p>We play to IFA rules, including the Respect Agenda. The referee can caution or send off players or officials in breach of these rules, and report any transgression by spectators. The club can be fined, have points deducted, or be threatened with removal from the League if behaviour is deemed to be unacceptable.</p>	<p>Medium</p>	<p>All parents, children, and club officials have signed a code of conduct, and reminded regularly of their responsibilities.</p>
<p>Players with Specific Health Issues</p>	<p>Coaches are notified by parents about any specific health issues that a child may have. Coaches follow the medical precautions advocated by medical professionals. If severe enough, parents will be expected to remain at training and at games.</p>	<p>Medium</p>	<p>Club registration document includes details of specific health issues.</p>
<p>Physical injuries from normal play</p>	<p>Players should warm up and cool down properly before and after matches and training sessions. There is access to an adequately stocked first aid kit, and a qualified first aider on site during play Players with injuries or medical complaints should let these be known to their manager. Players must wear shin pads</p>	<p>Medium</p>	<p>Basic insurance cover is provided through the NIBFA. Parents or guardians of players may consider taking out their own insurance.</p>
<p>Dehydration/Exhaustion</p>	<p>Drinks are provided for players during games. Individual players bring their own drinks to training.</p>	<p>Medium</p>	
<p>Lifting and Handling Taking equipment to/from vehicles Using equipment to prepare hot food and drinks</p>	<p>Any person taking equipment to or from vehicles, including equipment to prepare food and refreshments, equipment associated with the game/training itself, and any other relevant equipment, should ensure that they only carry equipment that they are able to lift, hold and carry without causing an injury to themselves or others. Hot water boilers or containers must be kept on a level surface, and supervised by an adult at all times; only adults are allowed to use hot drinks dispensers. Appropriate containers shall be made available for hot drinks. Any person using equipment to prepare hot food must be competent to carry out the task, and ensure that they are fully aware of all instructions to use and clean the equipment. Only adults allowed to use this equipment, which must be kept on a level surface, supervised by an adult at all times. Club officials are responsible for ensuring that it is safe to use hot water containers or equipment to prepare hot food, taking into account the availability of a suitable surface, and the weather conditions. Any person using equipment must ensure that all electric cables do not cause a trip hazard, and that the plug is properly fixed into an electric socket.</p>	<p>Medium</p>	<p>Any issues regarding the electrics are reported to the school at the earliest opportunity; during inclement weather conditions, club officials will determine whether it remains possible to use electrical equipment to prepare food or hot drinks.</p>
<p>Food Preparation</p>	<p>All surfaces used for preparing food must be kept in a clean state, and properly washed down both before and after the preparation of the food. Any food must be kept in appropriate packaging, and stored in accordance with the instructions contained on the packaging. Any food that is deemed to be unsuitable to eat must be disposed of in an appropriate manner.</p>	<p>Medium</p>	<p>Only competent persons are allowed to take responsibility for preparing hot or cold food.</p>
<p>Nutrition</p>	<p>Children are encouraged to eat and drink appropriately. There is a section contained within the club website that gives information on nutrition.</p>	<p>Low</p>	



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<p>Money</p>	<p>Receipts are issued for any money transactions. The Committee takes responsibility for managing a bank account which holds the Club funds, payments are normally made by cheque, and require more than one signature from appropriate members of the Committee – this is part of the Club's constitution. Any monies received or paid out on behalf of weekly subscriptions, lottery, or any other activity associated with the Club is recorded. Club officials do not carry monies other than the above, in order to minimise any risk of loss or theft.</p>	<p>Medium</p>	<p>The constitution details how club funds will be utilised; a minimum level of funds is kept in the bank account to ensure that any debt or fee can be fully paid. The Committee can increase subscriptions. The club actively seeks sponsorship and regularly fundraises to increase funds or pay for specific equipment.</p>
<p>Loss of funds due to non-payment of subscriptions or other Club monies</p>	<p>A record is kept of any subscriptions or monies received. If subscriptions are not received on behalf of an individual player, the Club has the right, through the constitution, to remove that players' registration, and request the return of anything which is owned by the Club. The Committee meets regularly to discuss the financial position of the Club, and can at any time discuss the level of subscriptions.</p>	<p>Medium</p>	<p>Subscriptions are normally payable on a weekly basis, in order to reduce the risk of monies becoming outstanding, or individual debts too large.</p>
<p>Use of changing facilities</p>	<p>The facility is checked by a Club official prior to its use for any game, ensuring that both changing rooms are free of any debris or articles that may constitute a risk. All debris is removed at the end of the game, and any chairs, tables, equipment, or other items are left in a manner whereby they would not constitute a risk to future users of the facility. It is not encouraged that the first floor of the changing rooms is used, with the exception of providing a private room for use by the referee. A notice is put up on the stairs to advise of this. For away fixtures, Club officials will determine whether there is a risk to using the assigned facilities.</p>	<p>Medium</p>	<p>Issues relating to changing facilities are reported to the school. Club officials will determine if there is a health and safety problem, and can determine if they should not be used, though, it should be noted that the WC facilities are based in the facility, and every effort should be made to enable continued access to WC's</p>