



Jon Clifford's Tristar Boys' FC

Founder: Jon Clifford
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Secretary: Gregory Parke
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Charity Registration No: NIC100266

Tristar Boys' FC Travel to Policy

Tristar Boys' FC does not take any responsibility for any private arrangements agreed between parents/guardians for the transport of members or persons connected to Tristar Football Club between football venues or related events. Any transport arranged by Tristar Boys' Football Club in relation to any football event, Parents/Guardians of player will be informed and asked to grant separate consent.

All boys who travel, must have registered with the club on an annual basis to ensure they are covered under the Club's insurance.

- In all cases of Travel, parental/guardian consent is required
- All travel must be costed by the lead coach. See appendix for examples.
- Travelling to local competitions in Northern Ireland, such as Mallusk, will be charged appropriately, considering cost of the bus and competition entry fee. We will try to meet the cost of the competition where it is reasonably possible.
- Where possible, and to reduce costs, the club may ask parents to help ferry players to games within Northern Ireland, and in some cases may include fundraising for that squad.
- Travelling outside of Northern Ireland requires each team to cover their own cost, through parental payments, fundraising and/or sponsorship. Teams must cover the cost in their entirety. The relevant coaches will organise the necessary fundraising, with the expectation that parents and guardians will also get involved in fundraising.
- Parents and guardians who do not help with fundraising activities will be charged the full cost of the travel.
- Buses will only ever be booked to accommodate the right number of players and coaches. Should spare seats be available, this will be offered to parents/guardians on a first come first served basis and will be charged at a nominal fee.
- Buses or other modes of transport will not be ordered to accommodate parents/Guardians, the exception being when parents travel overseas with the squad.
- The club retains the right to review this policy on an ongoing basis, as and when required.

Tristar Boys' Football Club Transport Policy

Tristar Boys' Football Club is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. One main area where the welfare of children and young people must be considered is when they are being transported as part of their Club activities. This policy has been developed to ensure that every consideration is paid to the welfare of young players who are under 18 years of age whilst on Club organised transport



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When transporting young players on tours and tournaments, Tristar Boys' Football Club adheres to the guidance provided by the NIBFA. Club organised transport is offered as an option for away matches. For Tristar Boys' FC tours and/or tournaments, should the Club be involved in such activities, there can be a combination of Club transport and transport from an external provider.

Tristar Boys' Football Club has developed this transport policy to provide coaches, parents/carers and young players with all the information they need regarding travel and transport

It is the responsibility of the committee to ensure that this policy is communicated to all coaches, parents/carers and young players, and to new coaches throughout the season.

EXTERNAL TRANSPORT PROVIDERS

There are occasions when the Club will use a Coach Company, for example, for a tour. Tristar Boys' Football Club has good relationships with reputable local transport providers who understand the Clubs commitment to safeguarding, and who are used on the occasions when a Coach is required. These companies have adequate public liability insurance. The drivers are qualified and experienced with the correct driving licence for the vehicle being driven. The vehicles that are used are appropriately insured, roadworthy and regularly maintained. They are fitted with seat belts appropriate to the size and type of vehicle and passengers to be carried. Players are always accompanied by staff members when being transported by external transport provide.

Only coaches with a D1 licence are allowed to drive self-drive buses. Coaches are required to notify the Tristar Committee of existing or impending driving disqualifications or convictions that prevent them from driving self-drive buses.

Tristar Boys' Football Club must always obtain consent from parents/carers of all players before travel. If required, coaches should obtain a consent written consent using the form in Appendix I.

TRANSPORTATION USING PRIVATELY OWNED VEHICLES

Coaches are not expected to transport children in their private vehicles as part of their duties. Parents/carers should never ask coaches to provide transport for their child in a personal vehicle. However, coaches understand that circumstances may sometimes arise where the risk of not transporting a young person is greater than doing so, for example after a late football fixture and the distance to home is too far or too dangerous to walk, or in an emergency situation. If in the unlikely circumstance that a coach feels that they have to transport a young player in their private vehicle, because it is the safest or only option, they must as far as possible adhere to the following protocols: -

- Inform the Club Welfare Officer or Tristar Committee member of the journey, the reasons for the journey, any incidents that arise during the journey, and when the journey is completed.



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- Have a roadworthy and appropriately insured vehicle that meets all the legal requirements for use of the road (the Club cannot take any responsibility for any grievances arising from inadequate insurance or non roadworthy vehicles).
- Have permission from the young player's parents/carers.
- Have another member of staff accompanying them.
- The player is to be seated in the back wearing a seatbelt.

GUIDANCE FOR COACHES TRANSPORTING YOUNG PLAYERS

When a member of staff is transporting a young player, they must understand that the safety and welfare of the child is their responsibility until they are safely passed over to a parent or carer. Coaches must be fit to drive and free from any drugs, alcohol or medicine which may impair their judgement and the ability to drive. Their behaviour must be appropriate at all times. Any incidents that occur on the journey must be reported to the Club Welfare Officer and Tristar committee straight away or as soon as it is safe to do so. When transporting young players, coaches must adhere to all legal requirements such as not using mobile phones. They must also consider recommendations such as taking regular breaks whilst driving and being aware of the dangers associated with tiredness when driving. Where possible, drivers should be accompanied by another member of staff when transporting young people as this may significantly reduce the risk of distraction, accident, injury or allegation of misconduct or abuse. Coaches must be aware of the Club regulations detailed in this policy concerning the use of privately owned vehicles to transport players. Coaches are to inform all passengers to wear seat belts if fitted within the vehicles. The responsibility for undertaking this task throughout the journey will subsequently lie with the passenger. No parents/carers are allowed to travel on any form of Club transport unless in specific circumstances, i.e. such as accompanying an injured child to hospital/home, or with the direct consent from the lead coach

REGULATIONS FOR YOUNG PLAYERS USING CLUB TRANSPORT

Players should take responsibility for confirming travel arrangements and ensuring that they are on time and prepared for travel. Players should understand their personal responsibilities such as wearing seatbelts and not participating in high risk behaviour, for example, distracting the driver or disturbing their concentration. Players should not ask for or accept lifts from staff members in private vehicles unless in exceptional circumstances. In such instances the advice given below should be adhered to.



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Appendix I

TRANSPORT CONSENT FORM

In order that your child may participate in the activities organised by Tristar Boys' Football Club, it is essential that you complete and return this form, supplying relevant information and your consent as parent or legal guardian. By consenting to this I am stating that my child is in good health and that they are not being transported contrary to medical advice. In the unlikely event of an accident occurring, I give my permission for a designated representative of Tristar Boys' Football Club to authorise emergency medical treatment, including the use of anaesthetic if deemed necessary. The information stated on my child's profile form and medical form is accurate and will be used in conjunction with the consent form if required. If there are any subsequent changes it is the responsibility of the parent/carer to immediately inform Tristar Boys' Football Club in writing.

Name of Player Age Group.....

Details of the Travel

.....
.....

Does your child suffer from travel sickness?
Will your child carry any required medication with them during any travel journey?
If so, please specify Any other relevant medical information? I consent to my child using Tristar Boys' Football Club transport and transport provided by external transport providers during the period of their contract with Tristar Boys' Football Club.
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Signature Date

Name of Parent/Guardian

Form to be retained in player file for the duration of his registration



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Appendix II: Example of Costing and Fundraising

Travel Costing			
	No of people	Cost pp	Total
Cost of Flights	0	£0	£0
Cost of Buses	0	£0	£0
Cost for Food	0	£0	£0
Cost for Accommodation	0	£0	£0
Cost of the Tournament	0	£0	£0
Cost of the Gear	0	£0	£0
Security deposit	0	£0	£0
Cost of Pendants	0	£0	£0
Cost of ...	0	£0	£0
Cost of ...	0	£0	£0
Cost of ...	0	£0	£0
Total			£0
Cost per person	0		#DIV/0!
Equipment			
Age-group - U??		Quantity	Cost
HUMMEL BAGS	£0.00	0	£0.00
KIDS ROOTS HALF ZIP	£0.00	0	£0.00
KIDS ROOTS POLY JERSEY	£0.00	0	£0.00
KIDS ROOTS SHORTS AND SOCKS	£0.00	0	£0.00
X		0	£0.00
Y		0	£0.00
Z		0	£0.00
		Total	£0.00



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Fundraising		
Business (examples)	Activity	Money raised
B&M#1	Bag packing	£0
Iceland#1	Bag packing	£0
B&M#2	Bag packing	£0
Iceland#2	Bag packing	£0
Sponsorship	E&I	£0
Sponsorship	Credit Union	£0
Sponsorship	BOI	£0
Sponsorship	...	£0
Sponsorship	...	£0
Sponsorship	...	£0
	W	£0
	X	£0
	Y	£0
	Z	£0
		£0